



Procurement and Contracts
Texas SmartBuy PO # 23112579
Business Unit # 320AD
Purchase Order # 23-0002849

Page: 1 of 2

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: X Date: 03/06/23 PO Method: DG Dispatch: Dispatch Rev Dt: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Ship To: Texas Workforce Commission
400 E HACKBERRY AVE
MCALLEN TX 78501-9222
United States

Vendor ID: 1862161688

Purchaser: Gregory Kolz
Phone: (737) 400-5673
Fax:
Email: gregory.kolz@twc.texas.gov

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:
TXMAS-20-7501

INSIDE DELIVERY

TWC POC: Aida Paredes aida.paredes@twc.texas.gov

| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|---|-------------|-----------|------|-------------|---------------|------------|
| 1-1 | Personnel folders - Nature Saver 2-Divider Classification Folders, Letter Size, #11933828 | 615/45 | 4.0000 | BOX | \$47.27000 | \$189.08 | 03/13/2023 |

Schedule Total

RegID:
0000041245

Personnel folders - Nature Saver 2-Divider Classification Folders, Letter Size
6485-South Texas Tele Center
Essential office supplies to support operations of the Tele Center.
Inside delivery.

Item Total for Line # 1

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

03/06/2023



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| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|---|-------------|-----------|------|-------------|---|------------|
| 2-1 | Avery Big Tab Insertable Plastic Dividers, 8-Tab, #11924679 | 615/39 | 20.0000 | SET | \$1.28000 | \$25.60 | 03/13/2023 |
| | | | | | | Schedule Total | \$25.60 |
| | | | | | | ReqID: | 0000041245 |
| | | | | | | Avery Big Tab Insertable Plastic Dividers, 8-Tab 6485-South Texas Tele Center Essential office supplies to support operations of the Tele Center. Inside delivery. | |
| | | | | | | Item Total for Line # 2 | \$25.60 |

| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|---|-------------|-----------|------|-------------|---|------------|
| 3-1 | Top-Loading Sheet Protectors, Standard Weight, Non-Glare, #11932132 | 615/80 | 3.0000 | BOX | \$7.63000 | \$22.89 | 03/13/2023 |
| | | | | | | Schedule Total | \$22.89 |
| | | | | | | ReqID: | 0000041245 |
| | | | | | | Top-Loading Sheet Protectors, Standard Weight, Non-Glare 6485-South Texas Tele Center Essential office supplies to support operations of the Tele Center. Inside delivery. | |
| | | | | | | Item Total for Line # 3 | \$22.89 |

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|-----------------|----------|
| Total PO Amount | \$237.57 |
|-----------------|----------|

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

03/06/2023